



JOB OPPORTUNITY IN EFICOR, NEW DELHI

EFICOR, a national Christian organisation involved in relief & rehabilitation, poverty alleviation, training, creation care, Climate change adaptation and DRR, working in different parts of India is looking for a person with commitment and qualification to join the leadership team.

Position : **Lead – Training and Capacity Building**

Location : New Delhi

Reporting to : Executive Director

Objective of Role : Responsible for the organisation's overall management of its Training and Capacity Building Department by ensuring effective performance through strategic interventions, creation of a dynamic work environment and building internal and external network.

Criteria	Min / Mandatory	Max	Remarks
Age band	40	50	Desirable
Experience band	10	20	Experience in Training and Capacity Building programs, preference will be given for candidates having field experience.
Qualification profile	Post Graduation and Degree in Theology		Mandatory
Gender	Preferably woman		Desirable

Key results expected:

- Be responsible for overall strategy, planning, monitoring, implementation and evaluation of the Training and Capacity Building Department (long term, annual and periodic).
- Be responsible for preparing training budget and ensuring that the department operates within budget guidelines based on good financial practices.
- Be responsible for promoting a learning approach within the Training and Capacity Building Department particularly and overall in the organisation in general.
- Be responsible for building strong relationships with other stakeholders such as Supporting Partners, Theological collages, denominations, government departments, other NGOs and networking groups in fulfilling the aims and objectives of the department.
- Be responsible for team building and development of staff in the department.
- Contribute towards the implementation of the Strategic Plan 2021-26 of the organisation. Be proactively involved in value addition as department head to make the programmes effective.
- Be responsible for bringing in innovation in the projects implemented. Make EFICOR more visible as a National Capacity Building Organization and Implementing agency. Provide directions for proper management of existing projects and initiate new projects in line with the thematic areas.
- Be responsible for broadening the resource support base with new initiatives and engaging with potential groups.
- Be responsible in fulfilling Governance Principles and legal compliances. Maintain Programmatic, Financial and Managerial Standards of the Organization in the operation of the department. Maintain standards as per national and international norms in all the projects with a special focus to CHS.
- Involvement with other organisations for learning and sharing purposes.

Key responsibilities:

- Strategic planning
- Strategic management/Program management
- Staff management, development and support
- Shaping organisational culture
- Resource mobilisation
- Set high standards
- Representing the organisation and liaising with external organisations
- New initiatives

Experience and Qualifications

- Committed Christian with a passion for social justice, integral mission and working with teams.
- Post-Graduation Degree in any discipline and preference given to applicants having Theological study background.
- Minimum 10 years of post-qualification experience in the development field including working with a community, out of which minimum 5 years in a senior position in Capacity Building of a fairly large organization.
- Aware of and committed to the vision, mission and core values of EFICOR.
- Expertise in Organising, facilitating, and conducting trainings/capacity building programs offline and online,
- Exposed to computerized office environment with computer literacy in MS Word, MS Excel, Tally, Windows, iOS
- Working knowledge of laws and rules relating to an Indian NGO is necessary.

Salary: Commensurate to qualification and experience

Interested candidates may apply with detailed C.V. giving details of three references including their Pastor and two Christian leaders latest by 25th May 2024 to: The Chairperson, EFICOR Board, EFICOR, 308, Mahatta Tower, 54, B-Block Community Centre, Janakpuri, New Delhi 110058. Telefax: 011-25516383/4/5; email: chair@eficor.org